



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबंधित - Online School Affiliation & Monitoring System R-2.0
 As per new Affiliation Bye-Laws



Grant with Condition Letter for--SS-00242-1920

NO . CBSE/AFF/2132355/SS-00242-1920/2019-20

Dated:
29/08/2019

The Manager,
 S.P.M. PUBLIC SCHOOL, KAREEM NAGAR, CHARGAWA, GORAKHPUR.
 SPM PUBLIC SCHOOL POKHRBHINDA URF KARIM NAGAR, CHARGAWAN, GORAKHPUR
 GORAKHPUR
 UTTAR PRADESH, GORAKHPUR , 273013
 (M: 0551-2500951,)

Subject : Provisional Affiliation up to Senior Secondary Level- regarding.

Ref : Application No. SS-00242-1920 dated 14.02.2018.

With reference to your application on the subject cited above; I am directed to convey the sanction for Provisional Affiliation as per details given below :

Affiliation No.	2132355
Affiliated for	Senior Secondary School Examination
Category	Upgradation of Affiliation
Period of provisional affiliation	01.04.2019 to 31.03.2022
Year and Month From which admission can be taken in Class-XI	1 April, 2019
Year and Month in which first batch of Class-XII will appear in board examinations	March, 2021
SUBJECTS ALLOWED:	
Languages	Hindi, English
Elective Subjects	Math, Physics, Chemistry, Biology, Accountancy, Banking, Business Studies, Economics

The facilities reported at the time of last inspection:

S.No.	Detail	Nos	Size
1	Area of school campus	--	8387.73 sq. mtrs.
2	Built up area	--	2850 sq. mtrs.

4	Composite Science Lab	--	--
5	Mathematics Lab	01	25X20 sq. ft.
6	Computer Lab	01	25X30 sq. ft.
7	Biology Lab	01	20X30 sq. ft.
8	Chemistry Lab	01	20 x 30 sq ft
9	Physics Lab	01	20 x 30 sq ft
10	Library rooms	01	40X45 sq. ft.
11	Class rooms	12	20X25 sq. ft.
12	Class rooms	04	25X20 sq. ft.
13	Name of society running the school	S.P.M. EDUCATIONAL TRUST	

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school should go through the provision of **Affiliation and Examination Bye Laws** and keep a copy thereof for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
- The school shall submit their information through **Online Affiliated School Information System (OASIS)** as per details given in circular no. **affiliation-06/2018** dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
a)	1.0 acre	1250	02 in each class	04 each in class XI and XII
b)	1.5 acre	1875	03 in each class	04 each in class XI and XII
c)	2.0 acre	2500	04 in each class	04 each in class XI and XII
d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
- The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
- The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
- The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
- The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The optimum number of students in a section of a class should not be more than 40 and number of students at middle secondary and senior secondary level of the school shall

1000 and 1200 respectively for schools having up to 1000 and 1200 students respectively.

11. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
15. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
16. Teachers are to be educated to avoid Corporal Punishment i.e. rule no. 44.1 (d & e).
17. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the 'Rights of Persons with Disabilities Act 2016'.
18. The school shall take care of Health, sanitation and fire safety requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
19. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.668-70 of 1992 Vishaska and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. No capitation fee or voluntary donations for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the Institution.
21. The school should not use the facilities available for commercialization:-

(a)	As per rule no. 19.1 (ii) it shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
(b)	As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
22. Admission to the school is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
23. School will not prepare any student/ start class for any other Board except CBSE from their CBSE affiliated school building/ premises
24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
25. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
26. Each school affiliated/ to be affiliated with the Board shall frame Service Rules for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, Service Contract will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
27. Pay and allowances to staff should be revised from time to time to bring it at par with that of State Government. Further, Salary and service conditions of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
 - (b) Salary should be paid through Electronic Clearing Service.(ECS) from the date of first appointment of the teachers on probation.
28. Continuous sponsoring of students at Board examination is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be.

CBSE/RO/Alld/Exam-X/Gr-III/2016/Sch. No. 55577

Dated: 23.09.2016

The Principal (55577)
SPM Public School
Pokhrhinda URF Karim Nagar, Chargaon,
Distt., Gorakhpur, Uttar Pradesh - 273013.

SUB: FRESH COMPOSITE PROVISIONAL AFFILIATION AND ALLOTMENT OF SCHOOL NO.

Sir Madam,

Reference to CBSE letter No. CBSE/Alld/SL-00745-1617(2132355) 2016 dated 09.09.2016. A fresh Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 01.04.2016 to 31.03.2019 has been granted to a newly affiliated school situated under jurisdiction of CBSE, Regional Office Allahabad. Your school has been allotted School No. 55577 for further correspondence and control. You are requested to mention the school number on each communication made with this office in view of ensuring prompt proper disposal of Dak/request accordingly.

This office expects that school must follow the provisions as prescribed in the Affiliation Bye-Laws of the Board including instructions contains in examination bye-laws and issued by the Board from time to time. For this, Head of the Institution must motivate and encourage the teachers and their staff for thorough study of the Bye-Laws, rules/provisions and syllabus/curriculum of the Board including learning and implementation of Continuous and Comprehensive Evaluation System (CCE) as introduced by the Board upto Secondary Level. Being a newly affiliated institution of the Board, to know about CCE scheme & its implementation, you are requested to procure all the CCE manuals including books pertaining to the course under this scheme from this office, so that you may strengthen of your instructions in the Board in the larger context of the syllabus.

The school is further required to introduce: Admission Form, Transfer Certificate & Admission Withdrawal Register (to maintain complete records of the student) for which a copy of sample formats of the same are enclosed for implementation in view of maintaining complete records of the student concern as well as uniformity of the documents among the schools.

Besides above, to ensure accuracy and speedy communication including submission of the Data pertaining to students, examination upto Secondary Level as well as other communication too, the Board has introduced submission of the data through Online. Therefore, you are requested to provide & registered e-mail ID of the school, telephone no. & fax no. including mobile no. of the Head of the Institution to the undersigned within a week's time from the receipt of this letter for updation of the particulars at this end. This helps the Board to prompt communicate with school as per requirement.

You may also submit a compliance report with regard to special conditions laid down at point No. 22 of affiliation letter, to Affiliation unit under intimation to the undersigned within the prescribed time.

Yours faithfully,



(RAKESH SHARMA)
Assistant Secretary (Exam)

Encls : As above.